



*PLEASE POST*

## **Internship Available: Aquarium Programs Internship**

The Santa Monica Pier Aquarium offers school groups, families and visitors a unique view into the ocean world right outside our doors. It is home to more than one hundred organisms native to the Santa Monica Bay. Interactive displays, touch tanks filled with tide pool animals, a shark tank exhibit, and a microscope lab are some of the main features of the Aquarium. As Heal the Bay's marine education facility, the Aquarium also strives to teach visitors about the importance of environmental stewardship and marine conservation.

**The Aquarium Programs Intern** will assist with the development and operations of the Aquarium's public visiting hours and programs. Interns will also pursue projects including: creating and conducting presentations for visitors, mentoring volunteers, developing activities and interactive displays, creating new arts and graphics, and other projects.

We are looking for responsible, dedicated, and outgoing interns to work with the public programs department. This internship is an excellent opportunity to gain experience in marine science, environmental education, program development and management, operating and working at an Aquarium, and working for an environmental non-profit group.

### **Responsibilities include:**

- Preparing Aquarium for public hours; welcoming guests to the Aquarium
- Handling entrance fee transactions (cash and credit)
- Interacting with and educating aquarium visitors
- Conducting public presentations and/or leading public activities
- Assisting with the daily operations of the public programs department
- Developing and designing presentations and program activities
- Learning to develop and mentor volunteers

### **Qualifications:**

- College age or above preferred.
- Friendly and professional manner for working with the public
- Passion for education, science, and/or communications
- Excellent verbal and written communication skills
- Basic math and computer skills – including MS Word, Excel, and Power Point
- Ability to work independently as well as with a team
- Enthusiasm for teaching public visitors about marine life and conservation
- Spanish-English bilingual is a plus

This is an unpaid internship that requires a time commitment of at least 8 hours per week for a period of 6 months or more (continuing to intern or volunteer after internship is encouraged). Interns must be available to work **at least one afternoon, Tuesday - Sunday.**

### **Please mail/e-mail/fax resume and cover letter and internship application to:**

Michael Kesterson – Volunteer Programs Manager  
Santa Monica Pier Aquarium  
ATTN: Aquarium Programs Internship Application  
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Santa Monica, CA 90401

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